

**MINUTES OF THE EXECUTIVE PROCUREMENT COMMITTEE  
TUESDAY, 21 MARCH 2006**

Councillors Milner (Chair), Adje, \*Diakides and \*Hillman

\*Present

Also Present: Councillor Meehan

MINUTE NO.	SUBJECT/DECISION	ACTON BY
PROC87	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence were submitted by Councillors Adje and Milner. In the absence of Councillor Milner Councillor Diakides took the Chair.</p>	
PROC88.	<p><b>MINUTES</b> (Agenda Item 4):</p> <p><b>RESOLVED:</b></p> <p>That the minutes of the meeting held on 28 February 2006 be approved and signed.</p>	HMS
PROC89.	<p><b>RECTORY GARDENS LANDSCAPING WORKS, HIGH STREET HORNSEY, LONDON N8</b> (Report of the Director of Environmental Services – Agenda Item 6):</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p><b>RESOLVED:</b></p> <p>That approval be granted to the award of the contract for the soft and hard landscaping of the Rectory Gardens open space on Hornsey High Street to Roadways and Car Parks Ltd in the sum of £231,394.51.</p>	D.Env
PROC90.	<p><b>REFURBISHMENT OF ALEXANDRA HOUSE</b> (Report of the Director of Finance – Agenda Item 7):</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because of the need to ensure that the contract could commence before the tender expiry date in May 2006.</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the</p>	

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	<p>Authority holding that information).</p> <p><b>RESOLVED:</b></p> <p>That, in accordance with Contract Standing Order 11 and subject to the satisfactory resolution between the Council and the landlord with respect to the lease terms, approval be granted to the acceptance of the tender submitted by Mulalley in the sum of £1,689,637.68 in connection with the contract for the refurbishment of Alexandra House.</p>	DF
PROC91.	<p><b>REQUEST FOR WAIVER OF REQUIREMENT TO TENDER FOR LOOKED AFTER CHILDREN AND ADOLESCENT MENTAL HEALTH</b> (Agenda Item 8):</p> <p>We noted that this item had been withdrawn.</p>	
PROC92.	<p><b>CROWLAND PRIMARY SCHOOL RE-INSTATEMENT WORKS</b></p> <p>a) <u>Waiver of Contract Standing Orders</u> (Report of the Director of Environmental Services – Agenda Item 9a):</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because of the need to allow the Council to adhere to its critical timetable to re-occupy the re-instated teaching block by June 2007.</p> <p>We noted that the Corporate Procurement Unit (CPU) had developed a series of framework agreements with main contractors for capital works and that the Children’s Service Property and Contracts Division had been working with the CPU to select a contractor from their framework agreement since November 2005. The CPU had now proposed the name of a suitable contractor for this project. We also noted that whilst the framework agreements had been approved by the Council the contracts had not yet been executed.</p> <p>We were informed that the Children’s Service and CPU were intending to use a JCT standard form of contract as the basis of the formal arrangement between the Council and the contractor and that the design development would allow the Council to invite the preferred contractor to submit a schedule of rates for all the works before a contract was awarded. We were also informed that the Loss Adjustor had confirmed that this approach was acceptable, and that the use of a single preferred contractor from the framework agreement was acceptable given the recent tender action that process involved. Having also noted that the Head of Legal Services had confirmed that there was no legal reason preventing us from approving the recommendation, we</p> <p><b>RESOLVED:</b></p>	



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	<p><b>INSTALLATION OF AN INTEGRATED RECEPTION SYSTEM AND ASSOIATED WORKS</b> (Report of the Director of Housing – Agenda Item 11):</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because of the need to ensure that the contract could commence before the tender expiry date of 24 May 2006.</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>We noted that provision for the spend in 2005/2006 and 2006/2007 existed in the Planned Maintenance budget within the Capital programmes for the respective years and that the balance of the expenditure £36,592 which was forecast to be spent in financial year 2007/2008 would be a first call on the resources available in that year.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"><li>1. That, in accordance with Contract Standing Order 11, approval be granted to acceptance of the tender submitted by Makers (UK) Ltd in the sum of £1,292,543.22 with a contract period of 24 weeks in connection with works to 1-128 Kenneth Robbins House.</li><li>2. That the total estimated cost, including fees, of £1,463,675.90 be noted.</li></ol>	DH
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In the Chair